

To: The Honorable Mayor and City Council

From: Maxine Calloway, Esq., A.I.C.P., Director of Community Planning & Development

Date: June 12, 2012

RE: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING FISCAL YEAR 2012-2013 ACTION PLAN UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP GRANT (HOME) PROGRAMS; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

RECOMMENDATION

Staff is recommending that the Mayor and Council approve the proposed action plan for transmittal to U.S. Department of Housing and Urban Development (HUD) for its adoption.

PLANNING COMMISSION RECOMMENDATION

At its meeting on June 4, 2012 the Planning Commission reviewed and discussed the proposed Resolution for the Fiscal Year 2012-2013 Action Plan and commented on the substantial decrease in HUD funding, as well as their concern regarding the implications for staff and other administrative costs. They were also concerned about the public service allocation for Community Based Organizations and further suggested that the amount of organizations be reduced to a fewer number, rather than funding many with a very small award/allocation. They believe this method provides a greater impact and benefit to the community. Nonetheless, the Commission rendered a unanimous vote of 4-0 recommending approval of the proposed resolution along with their concerns and recommendations as outlined above.

BACKGROUND

The U.S. Department of Housing and Urban Development (U.S. HUD), the federal agency responsible for administration of the CDBG and HOME programs, requires each entitlement jurisdiction to prepare an Action Plan outlining needs and priorities for the funding year. Each jurisdiction is also required to invite public participation in the process through an open forum.

An Action Plan is defined as a comprehensive document, which describes the City's overall needs and priorities relative to housing and community development. Each year the Action Plan must be prepared and submitted to U.S. HUD for approval prior to release of funds. In FY 2012-2013, the City will receive \$743,569 and \$206,309 in CDBG and HOME funding, respectively; an overall decrease of \$657,302 from the prior year's allocation.

Additionally, this fiscal year's allocation will be supplemented with \$379,784.00 of prior year funds, which will be used for the Single Family Rehabilitation program.

As part of the planning process, two public meetings were held to solicit public input on the proposed plan. The meetings were held at the Griffing Adult Center and Sunkist Grove Community Center, May 10, 2012 and May 16, 2012 respectively. Prior to the public meetings, there were several inquiries from community organizations about the Public Service portion of the proposed plan, which was published in the Miami Herald on May 6, 2012 and posted on the City's website. The notice was also emailed to all homeowners associations, inviting them to participate in this process. The action plan was presented to the Planning Commission on June 5, 2012, where they unanimously voted in favor of staff's recommendation, that the Mayor and Council approve the proposed FY 2012-2013 Action Plan.

Attachments

- 1) Resolution
- 2) Notice of Public Hearing
- 3) Proposed Action Plan

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING FISCAL YEAR 2012-2013 ACTION PLAN UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP GRANT (HOME) PROGRAMS; PROVIDING FOR AN EFFECTIVE DATE AND ALL OTHER PURPOSES.

WHEREAS, since 1994, the City of North Miami ("City") has received Community Development Block Grant ("CDBG") funds from the U.S. Department of Housing and Urban Development ("HUD"), in order to provide a source of funding for various community and economic development programs and projects; and

WHEREAS, since 2003, the City has received HOME Investment Partnership Grant funds ("HOME"), in order to provide a source of funding for community housing programs; and

WHEREAS, the Single Family Rehabilitation is a program within the City's Local Housing Assistant Plan designed to provide qualified single family homeowners with deferred payment loans for home repairs, using CDBG and HOME funds; and

WHEREAS, the City will receive Seven Hundred Forty-Three Thousand Five Hundred Sixty-Nine Dollars (\$743,569.00), and Two Hundred Six Thousand Three Hundred Nine Dollars (\$206,309.00) in CDBG and HOME funds, respectively, for Fiscal Year 2012-2013; and

WHEREAS, the Single Family Rehabilitation Program will be supplemented with Three Hundred Seventy-Nine Thousand Seven Hundred Eighty-Four Dollars (\$379,784.00) of prior-year funds, reprogrammed from Multi-Family Rehabilitation and Grounds Improvement Programs; and

WHEREAS, the aggregate funding allocation amount presented for the Fiscal Year 2012-2013 Action Plan is One Million Three Hundred Twenty-Nine Thousand Six Hundred Sixty-Two Dollars (\$1,329,662.00); and

WHEREAS, HUD program regulations require that the City prepares an annual Action Plan for the use of grant funds with input from the public; and

WHEREAS, on May 10, 2012, and on May 16, 2012, the City conducted public meetings at Griffin Senior Adult Center and at Sunkist Grove Community Center, respectively, soliciting public views and input in the development of the Action Plan; and

WHEREAS, in accordance with HUD regulations, the City administration prepared the FY 2012-2013 Action Plan for the use of CDBG and HOME grant funds; and

WHEREAS, on June 5, 2012, the City Planning Commission held a duly noticed public hearing and found the proposed FY 2012-2013 Action Plan to be acceptable, and recommended its approval to the Mayor and City Council; and

WHEREAS, the Mayor and City Council of the City of North Miami, find the proposed FY 2012-2013 Action Plan to be in the best interests of the City and thereby, accept the Planning Commission's recommendation for approval.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1. **Approval.** The Mayor and City Council of the City of North Miami, Florida, hereby approve Fiscal Year 2012-2013 Action Plan under the Community Development Block Grant (CDBG) and Home Investment Partnership Grant (HOME) programs, attached hereto as Exhibit "1."

Section 2. **Effective Date.** This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by a _____ vote of the Mayor and City Council of the City of North Miami, Florida, this _____ day of June, 2012.

ANDRE D. PIERRE, ESQ.
MAYOR

ATTEST:

MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

REGINE M. MONESTIME
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

| | | |
|--------------------------------------|-------------|------------|
| Mayor Andre D. Pierre, Esq. | _____ (Yes) | _____ (No) |
| Vice Mayor Jean R. Marcellus | _____ (Yes) | _____ (No) |
| Councilperson Michael R. Blynn, Esq. | _____ (Yes) | _____ (No) |
| Councilperson Scott Galvin | _____ (Yes) | _____ (No) |
| Councilperson Marie Erlande Steril | _____ (Yes) | _____ (No) |

**COMMUNITY DEVELOPMENT BLOCK GRANT
PROPOSED FY2012-2013 ACTION PLAN**

| CDBG ALLOCATION= \$743,569 | |
|---|---------------------|
| Activities | Allocation |
| PROGRAM ADMINISTRATION-20 % of annual allocation (A) CDBG Administrator (B) Housing Manager (Partial salary/fringes) (C) Fair Housing (\$6,500) (D) Program Expenditures | \$148,713.00 |
| PUBLIC SERVICES-10 % of annual allocation (A) North Miami Foundation (\$15,000) (B) Community Based Organizations (\$60,000) (C) Youth Summer Employment (\$30,000) | \$105,000.00 |
| HOUSING REHABILITATION-20% of projected annual housing rehabilitation expenditures allocated to housing delivery services. (A) Single Family Rehab Projects (\$391,885.00) (B) Housing Services Delivery Cost (\$97,971.00) <ol style="list-style-type: none"> 1. Housing Coordinator (Partial salary/fringes) 2. Housing Services Administrative Specialist (Partial salary/fringes) 3. Housing Services Aide (Partial salary/fringes) 4. Housing Inspector (Partial salary/fringes) 5. CP&D Technician (Partial salary/fringes) | \$489,856.00 |
| TOTAL | \$743,569 |

FY13 CDBG allocation decreased by \$371,488 (33.2% decrease).

Exhibit I

**HOME INVESTMENT PARTNERSHIP PROGRAM
PROPOSED FY 2012-2013 ACTION PLAN**

HOME ALLOCATION = \$206,309

| ACTIVITIES | ALLOCATION |
|---|---------------------|
| 1. PROGRAM ADMINISTRATION (10%) (A) Housing Inspector | \$20,630.00 |
| 2. CHDO SET A-SIDE (15%) (A) HOMEBUYER ASSISTANCE | \$30,947.00 |
| 3. HOUSING REHABILITATION (A) Single Family Rehab Assistance | \$100,732.00 |
| (B) MULTI-FAMILY REHABILITATION | \$0.00 |
| 4. First Time Home Buyer Assistance | \$50,000.00 |
| 5. Tenant Base Rental Assistance (TBRA) | \$4,000.00 |
| Total | \$206,309.00 |

FY13 HOME allocation decreased by \$285,814 (58% decrease).



NOTICE TO PUBLIC
CITY OF NORTH MIAMI
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)
FISCAL YEAR 2012-2013 ACTION PLANS & PUBLIC MEETINGS

The City North Miami is an entitlement community eligible to receive assistance under the U. S. Department of Housing and Urban Development [HUD] Community Development Block Grant [CDBG] Program and HOME Investment Partnerships [HOME] Program. As mandated by Federal Regulation, 24 CFR Part 91, the City of North Miami is required to submit an annual update of its Consolidated Plan. The update, known as an Action Plan, will reflect a collaborative process whereby North Miami establishes a unified vision of community development actions (interaction with municipalities, community organizations, civic organizations and private sector). This planning effort will cover the Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME). All HUD entitlement communities must submit an Action Plan in order to receive these funds.

The specific strategies identified in the Plan to address housing and community development needs are as follows: provide affordable housing; expand economic opportunities; increase the capacity of public facilities and public services; and improve infrastructure.

The Fiscal Year 2012-2013 Action Plan describes the activities the City proposes to undertake to accomplish the objectives of the Consolidated Plan, are listed below.

| No. | Activity | Funding Allocation |
|------------|--|--------------------|
| 1 | CDBG Program Administration | \$148,713 |
| 2 | CDBG Public Services – Non-profit Community Based Organizations | \$105,000 |
| 3 | CDBG Housing Rehabilitation Program | \$489,856 |
| 3.5 | CDBG Housing Rehab- Prior years re-appropriation | \$379,784 |
| 4 | HOME Program Administration | \$20,630 |
| 5 | HOME Community Housing Development Organization (CHDO) Set-aside | \$30,947 |
| 6 | HOME Single-Family Rehabilitation Program | \$100,732 |
| 7 | HOME First-time Homebuyer Program | \$50,000 |
| 8 | HOME Tenant Based Rental Assistance Program | \$4,000 |
| | TOTAL CDBG & HOME FUNDS | \$1,329,662 |

As part of the planning process, the City of North Miami is conducting workshops to solicit public input on programs and activities eligible for CDBG and HOME funding, and to prioritize such programs and activities for eligible areas citywide. Residents are invited to attend and participate in these discussions. The locations and dates of the meetings are as follows:

Locations: Griffing Adult Center
12220 Griffing Blvd.
Thursday, May 10th, 2012
Time: 6 to 8 pm

Sunkist Grove Community Center
12500 N.W. 13th Avenue
Wednesday, May 16th, 2012
Time: 6 to 8 pm

There will be a public hearing opportunity at the Planning Commission Meeting, June 5, 2012 at 7:00PM, in the Council Chambers, 776 NE 125th Street, 2nd Floor. The thirty day comment period begins on June 6, 2012 until July 6, 2012. All comments must be in writing and sent to the attention of the CDBG Administrator, City of North Miami, Community Planning & Development Dept., 776 N.E. 125th Street, North Miami, Florida 33161 no later than July 6, 2012 at 5:00 pm.